



PR005 – Supplier Quality Clauses

The supplier clauses within this document will be flowed down to the supplier through the World Tek purchase order (PO). Any clauses a supplier deems “not applicable” will require a waiver from their World Tek Program Manager.

WTI-001 - General

Quality Management System (QMS):

The supplier shall maintain an effective QMS that is equivalent to the appropriate requirements of ISO 9001 and provides a means of ensuring conformance to World Tek requirements. A supplier audit may be performed to verify compliance.

Right of Access / Entry:

The supplier shall allow World Tek, any authorized representatives, our customer and/or regulatory authorities access to all facilities used to fulfil the requirements of the World Tek PO.

Nonconforming Material:

Any product found to be nonconforming to World Tek PO requirements will require a deviation, prior to shipment. Deviated product must be identified as such when received by World Tek. For nonconforming product already delivered, the supplier is to promptly notify the program manager who issued the PO.

Conduct / Competence:

The supplier shall ensure that employees and sub-tier suppliers are aware of their contribution to product and/or service conformity, product safety and the importance of ethical behavior. The supplier shall also make certain that persons completing work on their behalf are competent and qualified to the extent necessary to satisfy World Tek’s PO requirements.

Control of Special Processes:

For all special process, the supplier shall provide a certificate of conformance that contains all processes completed, the specification they conform to, the World Tek PO number, quantity processed, and the signature of an authorized representative. Upon request, the supplier shall make process procedures available for review.

Proprietary Information:

The supplier shall not share World Tek proprietary information outside of their facility without written consent.

WTI-002 – Program Specific Clauses

The clauses documented in WTI-001-General are applicable, as well as the following:

Quality Management System (QMS):

The supplier shall maintain an effective QMS that conforms to ISO 9001, AS 9100, TS 19649 or equivalent to provide a means of ensuring conformance to World Tek requirements. A supplier audit may be performed to verify compliance.

Material:

The supplier shall ensure that all materials used in World Tek products are of domestic origin or from a DFAR compliant country, unless a deviation has been approved by World Tek. All material shall be traceable to the World Tek PO.

Counterfeit Product / Material:

The supplier shall ensure that only new, conforming, and authentic materials are used in products supplied to World Tek.

First Article Inspection:

The supplier shall complete first article inspection documentation per AS9102 or equivalent for each production run.

Calibration:

The supplier shall implement and maintain a calibration system that meets the requirements of ISO 9001, ISO 17025, AS 9100 and/or IATF 16949, as applicable.

Revision Control:

Suppliers are to work the latest revision of the specifications flowed down on the World Tek purchase order, unless otherwise specified.

Record Retention:

The supplier shall maintain traceability, inspection, and certification records indefinitely, unless otherwise specified on the World Tek PO. Prior to destroying records for any reason, the supplier shall contact World Tek program manager.

Supplier Changes:

The supplier shall notify World Tek of any changes to their certification status, processes, suppliers and/or location.

Supplier Corrective Action:

Upon request from World Tek, the supplier may be responsible for completing corrective action for product that is found to be non-conforming to PO requirements. Failure to respond to corrective actions may result in the supplier to be placed on a new business hold.

Sub-Tier Suppliers:

Any supplier needing to use a sub-tier supplier, for any reason, must notify and obtain approval from the World Tek program manager. World Tek PO requirements must be flowed down to sub-tier suppliers.

Foreign Object Debris (FOD):

The supplier shall implement a FOD awareness program appropriate for their process, identify areas in which FOD could be introduced and take preventative. All FOD shall be removed prior to shipment to World Tek.

Special Requirements, Critical Items and/or Key Characteristics:

World Tek will provide additional requirements, as necessary.